

At Aspire, what you give
shapes your students, your colleagues, your community—
and yourself.



It is more than just a summer job.

It's a place for thinkers, leaders, and changemakers who believe in the agency of all girls, with a particular focus on students who are facing consistent economic hardships and are working toward being the first in their family to go to college.

We remain steadfast in our belief that girls need to be trusted and empowered to explore what they value. We believe that teaching is uniquely vital and impactful work for our times.

Our approach focuses on collaboration, connections, and shared learning.

Are you ready for an experience that not only will have a profound effect on your students, but also will create opportunities for personal development, cultivate valuable skills, and shape how you think about today's complex world?

Dean of Students at Aspire: Position Overview

The Dean of Students is the point person on the summer team responsible for nurturing a positive student-life experience and for maintaining a culture that encourages the growth of each girl. The Dean should be able to connect with Aspire students as their caring advocate while also empowering them to responsibly meet Aspire standards in terms of academics, conduct, and involvement. The Dean designs and implements student programming that shapes a strong, vibrant sense of community.

The Dean of Students is responsible for:

- Creating, leading, supervising and supporting a series of community activities (including morning meetings, choice periods, talent show, daily greetings & send offs and other similar events)
- Working together with the Director, facilitating matters regarding student life (mentoring, achievement, attendance, behavior, health/safety)
- Collaborating with teachers and faculty deans to address student issues
- Communicating program expectations and consequences to students
- Coordinating logistics of each day and week, assisting with schedule implementation
- Assisting with field trips and special events
- Monitoring lunch periods and snack
- Attend planning meetings for teacher orientation as necessary prior to start of program; meet with the Director(s) and run staff meetings as an active member of the Aspire Leadership Team

The ideal candidate will have:

- Teaching and/or youth development experience
- Familiarity with Aspire or other innovative middle school programming
- Strong leadership, problem solving, and management skills
- Ability to work on a team and support the overall mission of the program
- The ability to both take direction and show initiative; a self-starter who is a strong team player
- Understanding of the challenges middle school girls are facing
- Strong organizational, public speaking, writing and computer skills
- Creativity and energy to work in a flexible and fast-paced environment
- Insightful approach to community issues and the ability to identify multiple solutions;
- Bachelor's Degree preferred

Read the [Aspire Viewbook](#) for more information.

Watch this [2-minute video](#) about teaching at Aspire.

Contact aspire@hb.edu with any questions.

Location

The Hathaway Brown School is located on a beautiful 16-acre campus in Shaker Heights, OH.

Dates and Hours

The summer session runs from June 16 – July 25, 2025, Monday through Friday from 8:15 a.m. to 4:30 p.m.

Calendar:

June 16, 17, 18, 20, 23 Teacher Orientation. Note: Aspire is closed for all on **June 19**.

June 24 Student Program Begins

July 3 Teacher Professional Development Day, Aspire is closed for students

July 4 Aspire is closed for all

July 23 Closing Ceremony, last student day

July 24 and 25 Teacher Wrap-Up and Reflection

Compensation: \$5250

Application Process and Timeline

We encourage you to submit your application early because we will review applications as soon as we receive them. Typically, the majority of our teachers are committed by the end of March. Once all positions are filled, we will close our application portal. Feel free to contact us at aspire@hb.edu about your timeline.

Step 1: Complete [Dean of Students Google Form](#) application.

Step 2: Selected applicants will receive an email from "The Aspire Program of Hathaway Brown School via Hireflix" with a link to complete a video interview. Applicants will have 1 week to submit their responses, and the interview can be done at any time from any device with a camera and microphone—no app or account required. It takes 20-30 minutes to complete.

Step 3: Finalists conduct a live Zoom interview with program leadership and offers are extended.